

**CHARTER TOWNSHIP OF WHITE LAKE**  
**Approved Minutes of the Special Board of Trustees Meeting**  
**July 1, 2024**

**CALL TO ORDER**

Supervisor Kowall called the meeting to order at 5:30 P.M. He led the Pledge of Allegiance.

**ROLL CALL**

Clerk Noble called the Roll:

**Present:**

Rik Kowall, Supervisor  
Anthony L. Noble, Clerk  
Mike Roman, Treasurer  
Liz Smith, Trustee  
Andrea Voorheis, Trustee  
Michael Powell, Trustee

**Absent:**

Scott Ruggles, Trustee

**Also Present:**

Aaron Phillips, McCarthy & Smith  
Hannah Kennedy-Galley, Recording Secretary

**APPROVAL OF AGENDA**

It was **MOVED** by Supervisor Kowall, seconded by Trustee Smith to approve the agenda as presented. The motion carried with a voice vote: (6 yes votes).

**PUBLIC COMMENT**

None.

**NEW BUSINESS**

A. REVIEW AND APPROVAL REQUEST FOR CIVIC CENTER SITE DEVELOPMENT - BID PACKAGE #2

The bid package will include site work, asphalt work, segmented retaining walls, carpentry & general trades, fencing and gates. The bid package #2 was a complication of bids put together from different contractors. The Construction Committee agreed with Mr. Phillip's recommendation.

Trustee Powell stated that the segmental retaining wall's contractor offered a voluntary alternate that could potentially to save costs upwards of \$20,000.00-\$40,000.00.

Clerk Noble thanked Mr. Phillips for diligently looking out for the Township's best interests.

Aaron Phillips, McCarthy & Smith, said Bid Package #2 will incorporate the buildings, and the bid opening for the buildings will be held on August 1<sup>st</sup>, 2024 at 10:00 A.M. There was a great bid turnout of bidders so far. The landscaping bid is extended due to no bidders. He thanked the Building Committee for their

efforts on the post bid interviews. The contract award of \$4,625.098 will be awarded this evening. The intended target start date of the site work is September 9, 2024. Bid Package #2 included raw construction costs. Bid Package #3 will include the total project costs.

Trustee Powell asked Mr. Phillips if there was room for modification on the landscaping bid in order to lower costs. Mr. Phillips said cost engineering could be applied after bids for landscaping were received.

Steve Anderson, 8600 Newport, asked if value engineering was applied to the retaining wall. Trustee Powell said yes, and it would allow the contractor to opt for a design alternative, and the design engineer will evaluate the material integrity.

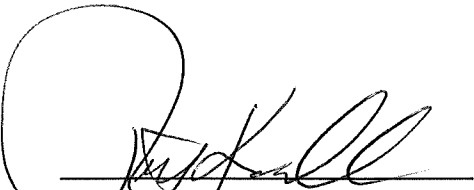
Mr. Anderson asked if there will be penalties if timelines are not achieved within the total project timeline. Mr. Phillips said a milestone timeline was created for the bidders to review before bid submittal, but there aren't any penalties for late deliveries, and there aren't bonuses for early delivery either.

**It was MOVED by Supervisor Kowall, seconded by Trustee Powell, to approve the bid package #2 utilities and site work presented July 1, 2024 in the amount of \$4,625,098.00. The motion carried with a roll call vote:**


**(Smith/yes, Voorheis/yes, Roman/yes, Powell/yes, Noble/yes, Kowall/yes).**

#### **ADJOURNMENT**

**It was MOVED by Supervisor Kowall, seconded by Clerk Noble at 5:48 P.M. The motion carried with a voice vote: (6 yes votes).**



Rik Kowall, Supervisor  
Charter Township of White Lake



Anthony L. Noble, Clerk MIPMC  
Charter Township of White Lake