

**CHARTER TOWNSHIP OF WHITE LAKE**  
**Approved Minutes of the Special Board of Trustees Meeting**  
**March 7, 2024**

**CALL TO ORDER**

Supervisor Kowall called the meeting to order at 5:00 P.M. He then led the Pledge of Allegiance.

**ROLL CALL**

Clerk Noble called the Roll:

**Present:**

Rik Kowall, Supervisor  
Anthony L. Noble, Clerk  
Mike Roman, Treasurer  
Scott Ruggles, Trustee  
Liz Smith, Trustee  
Andrea Voorheis, Trustee

**Absent:**

Michael Powell, Trustee

**Also Present:**

Sean O'Neil, Community Development Director  
Nick Spencer, Building Official  
Daniel T. Keller, Chief of Police  
John Holland, Fire Chief  
Aaron Phillips, McCarthy & Smith  
Hannah Kennedy-Galley, Recording Secretary

**APPROVAL OF AGENDA**

It was **MOVED** by Clerk Noble, seconded by Treasurer Roman to approve the agenda as presented.  
The motion carried with a voice vote: (6 yes votes).

**PUBLIC COMMENT**

None.

**CONSENT AGENDA**

A. APPOINTMENT - ASSESSING BOARD OF REVIEW

It was **MOVED** by Treasurer Roman, seconded by Trustee Voorheis to approve the agenda as presented. The motion carried with a voice vote: (6 yes votes).

## NEW BUSINESS

### A. REVIEW AND DISCUSS; DESIGN DEVELOPMENT ESTIMATE FROM MCCARTHY SMITH AND CIVIC CENTER EXTERIOR MATERIALS

Aaron Phillips, of McCarthy and Smith, was present to review the Design Development estimate with the Board. There was associated value engineering suggestions he wanted to review as well. Mr. Phillips presented the estimate values of the new buildings, plus the associated site work. Value engineering elements were taken into account to bring down project costs. Value engineering items for Township Hall that were considered were: reducing paving and sidewalks where possible, elimination of number of flagpoles, irrigation system base coverage, and revision of the retaining wall ~~and~~<sup>1</sup> the elimination of the timber construction on the main floor. Value engineering items for the Public Safety building that were considered were” reduction/alternation of exterior veneer materials, elimination of the gun range as base bid, overhead door glass reduction, adjustment of the bays, and changing the Normal Brick to Split Face block.

Treasurer Roman asked Mr. Redstone if it would be difficult to bid out the public safety building with the gun range as an alternate. Mr. Redstone said it would be possible, and not too difficult.

Supervisor Kowall said an easy change to Township Hall would be changing the roof material from zinc to a standard metal roof. He said eliminating the timber framing on the lower level would be good as well. He didn't want to see the balconies over the portico and adjacent to the employee break room removed. He added that the Board Room would be reduced in size. The reduction in the board room's size would not impede the function of the building as a whole. He believed the footprint of Township Hall was good, and wanted to confirm that this evening.

Treasurer Roman agreed with Supervisor Kowall's comments. He suggested leaving the exterior timber details on the building, and to eliminate all the timber details on the interior of the building.

Trustee Smith said she was concerned with the size of the lower-level mechanical room. Mr. Phillips said Mr. Pettit reached out to the HVAC engineering team and was told the size of the mechanical room needed to be 2250 square feet due to mechanical clearances.

The Board was agreeable to the current proposed footprint of the Township Hall building.

Mr. Pettitt said he was going to hire an acoustical engineer to review the acoustics of the building. He would be doing so out of his own budget.

Trustee Ruggles said he was for the timber interior on the upper level, and did not want to downsize the bays in the Public Safety building.

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<sup>1</sup> Amended by Trustee Powell

Trustee Voorheis supported the timber interior on the upper level as well.

Trustee Smith supported the bays remaining the same as well as the timber interior if it was feasible for the budget. She viewed the gun range as a luxury at this point, and supported keeping the shell of the gun range.

Mr. Phillips suggested the gun range to be included as an add on alternate to the bid.

Mr. Redstone said if the Board was in favor of the gun range shell, he recommended a deduct alternate in regards to the shell.

Chief Keller said he had offered to pay for the shell out of the Police fund balance.

The Board was in favor of the gun range shell as an add on alternate and leaving the bays as is for the Public Safety building.

Supervisor Kowall did not want to see the elimination of the gun range or the alteration of the bays.

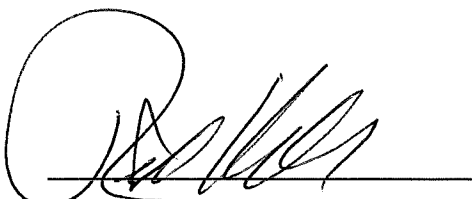
Clerk Noble said he was in favor of the gun range; it would allow the officers to utilize more training. He was in favor of the bays remaining as is. He was not in favor of the timber details on the interior of Township Hall.

Mr. Redstone presented updated renderings of the Public Safety buildings. The majority of the materials the Board chose would be used; the only changed proposed was using Norman sized soldier bricks around the base of the building. There was also a new proposed brick with a different texture. Metal colors were reviewed and discussed for the metal panels. Classic Bronze was chosen as the metal panel color.


Mr. Pettitt presented his updated renderings. There were no changes to exterior materials.

#### **ADJOURNMENT**

**It was MOVED by Supervisor Kowall, seconded by Trustee Voorheis, to adjourn at 6:18 P.M. The motion carried with a voice vote: (6 yes votes).**



Rik Kowall, Supervisor  
Charter Township of White Lake



Anthony L. Noble, Clerk  
Charter Township of White Lake

