

CHARTER TOWNSHIP OF WHITE LAKE

Approved Minutes of the Board of Trustees Special Meeting

June 27, 2013

Supervisor Baroni called the meeting to order at 4:00 p.m. He led the Pledge of Allegiance.

Clerk Lilley called the roll:

Present: Gregory Baroni, Supervisor
Terry Lilley, Clerk
Mike Roman, Treasurer
Rik Kowall, Trustee
Carol Burkard, Trustee
Scott Ruggles, Trustee

Absent: Andrea Voorheis, Trustee

PUBLIC COMMENTS:

Laura Vogel.
Thomas Johnson.
Todd Birkle.

It was **MOVED** by Clerk Lilley, **SUPPORTED** by Trustee Burkard to approve the Agenda as presented. The **MOTION PASSED** by a voice vote (6 yes votes).

PRESENTATION

- A. Presentation of Legal Service by Lisa Hamameh for Foster Swift Collin & Smith, PC

NEW BUSINESS

B. TOWNSHIP ATTORNEY

Todd Birkle, 332 Rosario Lane, White Lake. What is the annual estimated cost of the arrangement and what other firms were interviewed? What was the procurement method used? The supervisor is supposed to appoint a committee to research the various firms and make a recommendation to the Board. Is there a defined scope of services and a scoring grid? Were the three firms called in for an interview? Is it good practice to only consider two firms? This involves a large dollar amount and it is owed to the taxpayers all options be looked at.

Supervisor Baroni estimated there would be a savings of 17 percent with this new firm. There were two other firms that were considered. Mr. Birkle is welcome to look at the information given to the Board by the committee.

Trustee Burkard stated Lisa Hamameh has been the person the Township dealt with for the past year. The Police Department felt she did a good job with her prosecutions. She understands and knows White Lake Township. Lisa has been on many committees, went through and updated all the ordinances, has knowledge and experience with White Lake, plus the reputation of Foster, Swift is excellent.

It was MOVED by Clerk Lilley, SUPPORTED by Trustee Burkard to approve Resolution #13-012, hiring the firm of Foster, Swift, Collins & Smith P.C. as the new Township attorneys. The MOTION PASSED by a voice vote (6 yes votes).

C. RETAINER AGREEMENT

It was MOVED by Clerk Lilley, SUPPORTED by Trustee Burkard to authorize the Supervisor to sign the Letter of Agreement hiring Foster, Swift, Collins & Smith P.C. as the new township attorney. The MOTION PASSED by a voice vote (6 yes votes).

Ms. Lisa Hamameh thanked the Board for giving her firm, Foster, Swift, a chance to work with White Lake Township. There are six offices within the state of Michigan employing nearly a hundred lawyers with a broad range of experience and knowledge which is available to her and so will be available to White Lake. They provide the best qualified legal services at the most cost efficient rates.

Laura Vogel, 6220 Whispering Meadows. She would appreciate the Board considering changing the time for Special Meetings to 7 p.m. to make it easier for the public to attend as well as trustees with a day job. Were any alternative billing arrangements explored such as a fixed fee as opposed to straight billing? Is Lisa getting billing origination credit for bringing you as client to the new firm?

D. FISK FARM ROOF BIDS

It was MOVED by Clerk Lilley, SUPPORTED by Trustee Burkard to approve hiring Fraser Building Co. to put a new roof on the Historical Society Farmhouse in the amount of \$5,990.00 to come from Improvements and Betterments. The MOTION PASSED by a voice vote (6 yes votes).

E. BUDGET AMENDMENT

It was MOVED by Clerk Lilley, SUPPORTED by Trustee Burkard to approve a Budget Amendment to transfer the amount of \$2500.00 from the General Fund to the Civil Service Fund. The MOTION PASSED by a voice vote (6 yes votes).

F. DISCUSSION TOWNSHIP HALL RENOVATIONS

It was **MOVED** by Treasurer Roman, **SUPPORTED** by Trustee Burkard to authorize Johnson & Anderson to design and develop specifications similar to the site plan as discussed at a cost not to exceed \$6,500.00 that includes the following:

- a) -Replacement of existing parking lot as well as adding parking spaces per the diagram presented today.
- b) -Connection of the existing building to water and sewer.
- c) -ADA compliant entrances at both the front and rear of this building.
- d) -Miscellaneous landscape improvements per the diagram presented today.
- e) -An 8 foot wide pathway along the M-59 frontage of this building.
- f) -Relocation and replacement of the White Lake Township signage at this building.

The **MOTION PASSED** by a voice vote (6 yes vote).

G. ESTIMATE FOR FAÇADE CONCEPT


It was **MOVED** by Treasurer Roman, **SUPPORTED** by Trustee Burkard to approve deferring to our design consultant to proceed with the cost estimating on the façade concept for Option #1 which has the pitched roof. The **MOTION PASSED** by a voice vote (6 yes votes).

ADJOURNMENT

It was **MOVED** by Trustee Kowall, **SUPPORTED** by Trustee Burkard to adjourn the special meeting. The **MOTION PASSED** by a voice vote (6 yes votes).

The meeting was adjourned at 5:22 p.m.

I, Terry Lilley, the duly elected and qualified Clerk of the Charter Township of White Lake, County of Oakland, State of Michigan, hereby certify that the foregoing is a true copy of the June 27, 2013 special board meeting minutes.



Terry Lilley, Clerk
White Lake Township
Oakland County, Michigan