

# CHARTER TOWNSHIP OF WHITE LAKE

## Approved Minutes of the Regular Board of Trustees Meeting

April 15, 2014

Supervisor Baroni called the meeting to order at 7:00 p.m.

Supervisor Baroni led the Pledge of Allegiance.

Clerk Lilley called the roll:

Present: Greg Baroni, Supervisor  
Terry Lilley, Clerk  
Carol Burkard, Trustee  
Rik Kowall, Trustee  
Scott Ruggles, Trustee  
Andrea Voorheis, Trustee

Absent: Mike Roman, Treasurer

Also Present: Sean O'Neil, Planning Director  
Lisa Hamameh, Attorney  
Amy Bertin, Recording Secretary

Supervisor Baroni made the following changes to the Agenda: Remove Item 6C, Fire Dept. Steve Hanneman to Sergeant; Item 7F, Resolution 2014-017, Approve WRC SCADA License Agreement; Add Item 10H, Contract with Plante Moran.

**It was MOVED by Trustee Kowall, SUPPORTED by Trustee Burkard to approve the Agenda as amended, Removing Item 6C, Fire Dept. Steve Hanneman to Sergeant; Item 7F, Resolution 2014-017, Approve WRC SCADA License Agreement; Add Item 10H, Contract with Plante Moran. The MOTION PASSED by a voice vote (6 yes votes).**

### PUBLIC COMMENTS

Peter Piccinato, 8771 Townsend Drive. He participated in a community project where you go on line, give your information, let everybody know you're going away, all the contacts. He came back a day early. One of the officers came to his door to verify that he was there. He got a letter in the mail letting him know that everything was done. He thanked the Township, the police chief and the police department for setting the program up. He recommends it to everyone.

Trustee Burkard informed the residents that White Lake Township is the 17<sup>th</sup> safest township in the state of Michigan which is quite an honor. Kudos to the police department.

Clerk Lilley stated the Township will be holding a fracking meeting at the Dublin Community Center

on Tuesday, April 22, 2014 from 6 to 8 p.m. for those who are interested in that topic.

Trustee Voorheis announced that the Easter Extravaganza is this Saturday, April 19<sup>th</sup> from 1:30 to 3 at Fisk Farm. Please come and join the fun. There will be lots of people, eggs and sugar.

Sean O'Neil advised that on Thursday, April 17<sup>th</sup>, at 7 p.m. the Township Board, Planning Commission and Zoning Board of Appeals will be having a joint special meeting, hosting the One Stop Ready Development folks from Oakland County. This program involves trying to stream line the development process.

Trustee Kowall welcomed one of our newest residents, Mr. Irving Shapiro.

#### **CONSENT AGENDA**

- A. LIST OF BILLS**
- B. REVENUE AND EXPENSES**
- C. DEPARTMENT REPORTS**
  - 1. FIRE DEPARTMENT**
  - 2. POLICE DEPARTMENT**
  - 3. COMMUNITY DEVELOPMENT**
  - 4. TREASURER REPORT**
  - 5. WATER REPORT**
  - 6. OVERTIME REPORT**
- D. BOARD APPOINTMENT**
  - 1. APPOINTMENT OF MATT CARR TO PLANNING COMMISSION**
- E. RESOLUTION 14-007 JOHN HANCOCK GROUP PENSION PLAN**

Supervisor Baroni introduced Matt Carr as a newly appointed member to the Planning Commission. He is a longtime resident, born and raised in White Lake Township.

Mr. Carr stated he appreciates the opportunity and looks forward to serving the community.

Trustee Burkard congratulated Mr. Carr. She has known him since he was a young boy. He was always conscientious and a hard worker. She recalled that his situation is similar to Mike Kowall's in that years ago his career started with a community complaint. Supervisor Reed at that time realized that Mr. Kowall was well-spoken, cared about his township and you know where his career went from there. It is important to have a diverse group of people on the Planning Commission, especially a person of youth with fresh ideas.

**It was MOVED by Clerk Lilley, SUPPORTED by Trustee Burkard to approve the Consent Agenda. The MOTION PASSED by a voice vote (6 yes votes).**

**PRESENTATIONS**

**D. PROCLAMATION - BOY SCOUT TROOP #113 - 50<sup>TH</sup> ANNIVERSARY**

Supervisor Baroni read into the record a Proclamation honoring Boy Scout Troop #113 on their 50<sup>th</sup> Anniversary.

Supervisor Baroni introduced Adam Kline as the new Chief of Police for White Lake Township. He has been with the force 26 years.

**E. PLANTE MORAN - 2013 AUDIT RESULTS AND FINANCIAL STATEMENTS**

Les Pulver, auditor partner with Plante Moran, presented the board members the results of the 2013 audit and financial statements. A summary letter was presented to the Board stating the results of the audit. The financial statements were accurate and clear and prepared in accordance with the rules. There were no disagreements with management, no unreported items found, no difficulties in doing the audit. There were no internal control weaknesses found this year which is evidence of a good system of checks and balances and a good job by the accounting department.

Pam Hill, senior manager, presented the Board with graphs showing the finances of the township in an overview fashion. Two main sources of revenue for the Township in the General Fund is state shared revenue which has gone up approximately 5% from last year. The second largest source of revenue is property tax revenue which over the last five years has significantly declined. This is the most significant source of revenue for the police and fire funds. Without a millage renewal, you will not be able to continue with the public safety services which are currently provided. The Township has done a really good job of watching the expenditures and has been very fiscally responsible.

Supervisor Baroni mentioned that it was a great honor for staff member, Elaine Homeister, to be asked to be a presenter and co-instructor at a session held by the Michigan Government Finance Officers Association. He also congratulated Mr. Pulver who will be retiring this year after 40 years of service. For any residents who would like to view the audit information, it will be available on the web site as well as at the Township offices.

Trustee Burkard, as of last month, has now served the Township for 25 years. The day she was sworn in, she went from being a displaced homemaker to a public servant. At that time, she felt it was the biggest honor to represent the people of this township and has never lost that feeling.

**A. FIRE DEPARTMENT - CITIZENS AWARD - SHANNON LEE - ALPINE VALLEY**

**B. FIRE DEPARTMENT - CITIZENS AWARD - KEVIN SHONES**

Chief Gurka, Fire Department, presented a citizens award and Supervisor Baroni read into the record

a Proclamation honoring Shannon Lee, manager of chair lift operations at Alpine Valley for her heroic and brave actions. During this past ski season, a young boy slipped out of his chair on the ski lift. He was able to grab onto the chair and was hanging precariously 40 feet up in the air. Ms. Lee climbed up the pole. Mr. Shones steadied the chair for Ms. Lee to be able to climb onto the chair, reach down and pull the boy to safety. Ms. Lee accepted the citizen's award and proclamation for Mr. Shones as he was not able to be present at tonight's meeting.

## **RESOLUTIONS**

### **A. RESOLUTION #2014-012, APRIL 2014 - FAIR HOUSING MONTH IN OAKLAND COUNTY**

It was **MOVED** by Clerk Lilley, **SUPPORTED** by Trustee Kowall to approve Resolution #2014-012, April 2014, Fair Housing Month in Oakland County. The **MOTION PASSED** by a voice vote (6 yes votes).

### **B. RESOLUTION #2014-013, TO APPROVE LIBRARY BALLOT LANGUAGE PROPOSAL**

It was **MOVED** by Clerk Lilley, **SUPPORTED** by Trustee Burkard to approve Resolution #2014-013, to Approve Library Ballot Language Proposal. The **MOTION PASSED** by a voice vote (6 yes votes).

### **C. RESOLUTION #2014-014, TO APPROVE POLICE MILLAGE BALLOT LANGUAGE PROPOSAL**

Clerk Lilley strongly recommended making sure the citizens are well aware of the fact that even though property values are rising, it is not enough to keep pace with the expenses. The current recommended millage increase is .50 cents for every \$1000 of home valuation. On a home with a State Equalized Value of \$100,000 the cost would be approximately \$50 a year.

It was **MOVED** by Clerk Lilley, **SUPPORTED** by Trustee Voorheis, to approve Resolution #2014-014, to Approve Police Millage Ballot Language Proposal. The **MOTION PASSED** by a voice vote (6 yes votes).

### **D. RESOLUTION #2014-015, TO APPROVE FIRE MILLAGE BALLOT LANGUAGE PROPOSAL**

It was **MOVED** by Trustee Ruggles, **SUPPORTED** by Trustee Kowall, to approve Resolution #2014-015, to Approve Fire Millage Ballot Language Proposal. The **MOTION PASSED** with a voice vote (6 yes votes).

### **E. RESOLUTION #2014-016, MENTAL HEALTH MONTH - MAY 2014**

It was **MOVED** by Clerk Lilley, **SUPPORTED** by Trustee Voorheis, to approve Resolution #2014-016, Mental Health Month, May 2014. The **MOTION PASSED** with a voice vote (6 yes votes).

**G. RESOLUTION #2014-018, TO APPROVE THE LEASE AMENDMENT WITH SPECTRASITE COMMUNICATIONS LLC.**

It was **MOVED** by Clerk Lilley, **SUPPORTED** by Trustee Burkard to approve Resolution #2014-018, to Approve the Lease Amendment with Spectrasite Communications LLC subject to review by the Township Supervisor and attorney. The **MOTION PASSED** with a voice vote (6 yes votes).

**MINUTES**

**A. MARCH 18, 2014**

It was **MOVED** by Clerk Lilley, **SUPPORTED** by Trustee Voorheis to approve the Minutes for March 18, 2014. The **MOTION PASSED** by a voice vote (6 yes votes).

**OLD BUSINESS**

**A. SECOND READING, ORDINANCE 2014-001 - ORDINANCE ADOPTING AND ENACTING THE CODE OF ORDINANCES**

It was **MOVED** by Trustee Burkard, **SUPPORTED** by Trustee Kowall to approve Ordinance 2014-001, Ordinance Adopting and Enacting the Code of Ordinances. The **MOTION PASSED** by a voice vote (6 yes votes).

**B. SECOND READING, ORDINANCE 2014-002 - ORDINANCE AMENDMENT TO ORDINANCE 32-A**

It was **MOVED** by Trustee Burkard, **SUPPORTED** by Trustee Ruggles to approve Ordinance 2014-002, Ordinance Amendment to Ordinance 32-A. The **MOTION PASSED** by a voice vote (6 yes votes).

**C. TOWNSHIP HALL - PHASE 1 BID RESULTS**

It was **MOVED** by Clerk Lilley, **SUPPORTED** by Trustee Kowall to approve \$400,000 for the Township Hall - Phase 1 Bid Results with J&A to supply a complete set of drawings for the additional parking and the retention area. The **MOTION PASSED** by a voice vote (6 yes votes).

**NEW BUSINESS**

**A. PROPOSAL FOR NEW BOILER SYSTEM AT COMMUNITY HALL**

Trustee Burkard suggested that if the hall is rented out for summer events some type of air conditioning be installed. It should be advertised on the web site that the hall is available for rent along with a picture when everything is set up with the tables and chairs.

It was **MOVED** by Trustee Burkard, **SUPPORTED** by Trustee Voorheis to approve the Proposal for purchase of a New Boiler System at Community Hall. The **MOTION PASSED** by a voice vote (6 yes votes).

**B. NEW VEHICLE PURCHASES**

It was **MOVED** by Clerk Lilley, **SUPPORTED** by Trustee Burkard to approve the purchase of three (3) new vehicles from Signature Ford in the amount of \$76,828. The **MOTION PASSED** by a voice vote (6 yes votes).

**C. 2444 PORTER ROAD LEASE**

Trustee Burkard asked Trustee Ruggles if he had any financial interest in the Porter Rd. Property that is being leased. He answered no.

It was **MOVED** by Clerk Lilley, **SUPPORTED** by Trustee Kowall to allow Trustee Ruggles to abstain from voting on Item 10C. The **MOTION FAILED** by a roll call vote (Voorheis-yes/Kowall-yes/Baroni-yes/Lilley-yes/Burkard-no).

It was **MOVED** by Clerk Lilley, **SUPPORTED** by Trustee Kowall to authorize the Supervisor to proceed with his recommendations, including possibly filing legal action. The **MOTION PASSED** by a voice vote (6 yes votes).

**D. REZONING - WHISPERING FOREST 13-017**

It was **MOVED** by Clerk Lilley, **SUPPORTED** by Trustee Burkard to approve the Rezoning of Whispering Forest 13-017. The **MOTION PASSED** by a voice vote (6 yes votes).

**E. PRELIMINARY SITE PLAN - WHISPERING FOREST - 13-017**

It was **MOVED** by Clerk Lilley, to approve the Preliminary Site Plan, Whispering Forest - 13-017 with the following requirements: 1. The developer shall install a permanent electrical service to the emergency storm water overflow structure that is sufficient to power a permanent storm water pump station. 2. The developer shall place escrow funds on deposit with the Township, in an amount to be determined by the Township that is sufficient to cover the cost of installing a permanent pump station within the overflow structure. The overflow structure will be constructed during the site development process. 3. Any unutilized escrow funds for the storm water pump station shall be held by the Township until such time as the developer turns control of the association over to the homeowners. From that point forward, these funds shall be used for the installation of a pump (if it has not been previously installed) or for required maintenance of the existing pump and the storm water system.

Trustee Kowall made the following Friendly Amendment to Clerk Lilley's Motion, **SUPPORTED** by

**Trustee Burkard:** "The developer shall place escrow funds on deposit with the Township, in an amount to be determined by the Township that is sufficient to cover 15% of the cost of installing a permanent pump station within the overflow structure."

The MOTION PASSED by a voice vote (6 yes votes).

**F. PARKS & RECREATION - M-59 PEDESTRIAN BRIDGE DESIGN**

It was MOVED by Clerk Lilley, SUPPORTED by Trustee Kowall, to approve the request by J&A for their scope of services on File 17518 in the amount of \$17,800 subject to review by MDOT and a finding of no sufficient environmental impact. The MOTION PASSED by a voice vote (6 yes votes).

**G. 10510 PONTIAC LAKE ROAD**

It was MOVED by Trustee Burkard, SUPPORTED by Trustee Ruggles to approve the township attorney moving forward with litigation on 10510 Pontiac Lake Road. The MOTION PASSED by a voice vote (6 yes votes).

**H. NEW CONTRACT WITH PLANTE MORAN**


It was MOVED by Clerk Lilley, SUPPORTED by Trustee Burkard to approve renewing the contract with Plante Moran for five (5) years. The MOTION PASSED by a voice vote (6 yes votes).

**ADJOURNMENT**

It was MOVED by Trustee Kowall, SUPPORTED by Trustee Burkard to adjourn the meeting. The MOTION PASSED by a voice vote (6 yes votes).

The meeting was adjourned at 9:40 p.m.

I, Terry Lilley, the duly elected and qualified Clerk of the Charter Township of White Lake, County of Oakland, State of Michigan, hereby certify that the foregoing is a true copy of the April 15, 2014 regular board meeting minutes.



Terry Lilley, Clerk  
White Lake Township  
Oakland County, Michigan