

**WHITE LAKE TOWNSHIP
APPROVED MINUTES OF THE TOWNSHIP BOARD, PLANNING COMMISSION
& ZONING BOARD OF APPEALS**

Special Meeting
7525 Highland Road
White Lake, MI 48383
April 17, 2014 @ 7:00 p.m.

Mr. Baroni called the meeting to order at 7:00 p.m. and led the Pledge of Allegiance. Roll was called: Mr. Ruggles and Ms. Voorheis were excused from the Township Board; Ms. McNulty and Ms. Novak-Phelps were excused from the Planning Commission; and Mr. Artinian, Ms. Spencer, Mr. Ruggles and Ms. Novak-Phelps were excused from the Zoning Board of Appeals.

<u>Planning Commission:</u>	<u>Township Board:</u>
ROLL CALL: Steve Anderson	Greg Baroni, Supervisor
Rik Kowall, Board Liaison	Terry Lilley, Clerk
David Lewsley	Mike Roman, Treasurer
Sarah McNulty – Vice Chair - Excused	Carol Burkard
Peter Meagher, Chairperson	Scott Ruggles - Excused
Debbie Dehart	Andrea Voorheis - Excused
Gail Novak-Phelps - Excused	Rik Kowall
David Pegg	
Matt Carr	

ZBA:

Robert Artinian – Vice Chairperson - Excused
Joseph Erlich – Secretary
Mark Fine - Alternate
Gail Novak-Phelps - Excused
Scott Ruggles – Board Liaison - Excused
Josephine Spencer - Chairperson – Excused

Also Present: Sean O’Neil, Community Development Director
David Birchler, Township Consultant
Greg Gucwa, Township Engineer
Adam Kline, Police Chief
Andrew Gurka, Fire Chief
Mike McAdams, Sewer Director
Brent Bonnivier, Building Official
Paul Shearlock, Water Director
Brett Rasegan, Oakland County
Ryan Dividock, Oakland County
Lynn Hinton, Recording Secretary

Visitors: 2

Brett Rasegan of Oakland County Economic Development and Planning gave a brief PowerPoint presentation on the Oakland County One Stop Ready Program (OCPEDS). He

explained that the program is focused at the community level and was developed to help communities handle local issues they are facing. The county feels White Lake Township is doing things for the benefit of others and is why it has been selected to participate in this program. He noted that the program is not intended to be a review or critique of a community's Master Plan, but rather to take the existing plan to the implementation phase.

He briefly reviewed the program components, which are Community Support and Continuous Improvement. Under Community Support, the township would have to: (1) pass a supporting resolution; (2) designate a liaison; and (3) display an OSR poster. With regard to the Continuous Improvement component, the township would be provided: (1) OCR Academy workshops; (2) Tools and Strategies; (3) Marketing; and (4) the OSR Forum.

There are four upcoming workshops slated for June, July, August and September. The meetings will be held on Wednesday nights from 6-8:30 pm at the Executive Office Building in Waterford.

Ms. Burkard asked about marketing as it pertains to a newsletter and getting the information out. Mr. Rasegan stated the county and township liaison would work together to write an article that would go out through eprosper

Mr. O'Neil asked Mr. Rasegan if he could give specific examples, or success stories, of the communities that already participate in the program. Mr. Rasegan indicated that the City of Pontiac was under extreme economic distress, but they were able work with the consultant and put simple flow diagrams to work in their application process. He added that Waterford put their pre-application process on their website. These examples are small successes that are very beneficial to the communities.

Mr. Roman questioned how long before a community is one stop ready and whether there is a cost to participate. Mr. Rasegan indicated that the idea here is continuous improvement. A staff to staff relationship is built and they become partners. There is no cost to participate in the program, only dedicating a person's time to work with them. He added that the workshops are also free.

Mr. O'Neil asked who the county would like to have at the workshops/meetings. Mr. Rasegan responded elected and appointed officials, Planning Commission and Zoning Board members, key staff of police and fire, economic development personnel. The ideal scenario is to have someone attend the entire series of workshops.

Ms. Burkard asked if there are minutes taken at the workshops. Mr. Rasegan stated there was not, but slideshows and video of the workshops is available.

Mr. Kowall asked if this program was a national trend. He feels at least for Oakland County, that they focus on planning by taking community plans and focusing on implementation. The program seems to be more business oriented, and allows for the township to be more proactive.

Mr. Lilley doesn't feel there is anyone who wouldn't want to make White Lake a better place to live, and a relationship with the county can assure us a better team. He is very supportive.

New Business

- a. Resolution #14-19 (Township Board)

Mr. Lilley moved to approve Resolution 14-019, Oakland County One Stop Ready Program. Mr. Kowall supported and the MOTION CARRIED with a unanimous voice vote.

Mr. Lilley moved to appoint Sean O'Neil as the liaison between White Lake Township and Oakland County for the One Stop Ready Program. Ms. Burkard supported and the MOTION CARRIED with a unanimous voice vote.

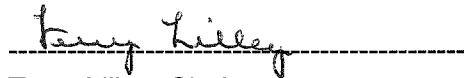
Adjournment

Mr. Roman moved to adjourn the Township Board meeting at 7:25 p.m. Mr. Kowall supported and the MOTION CARRIED with a unanimous voice vote. (5 yes votes)

Mr. Anderson moved to adjourn the Township Planning Commission meeting at 7:25 p.m. Mr. Meagher supported and the MOTION CARRIED with a unanimous voice vote. (7 yes votes)

Mr. Erlich moved to adjourn the Township Zoning Board meeting at 7:26 p.m. Mr. Fine supported and the MOTION CARRIED with a unanimous voice vote. (2 yes votes)

I, Terry Lilley, the duly elected and qualified Clerk of the Charter Township of White Lake, County of Oakland, State of Michigan, hereby certify that the foregoing is a true copy of the April 17, 2014 regular board meeting minutes.



Terry Lilley, Clerk
White Lake Township
Oakland County, Michigan