

APPLICATION FOR COMMERCIAL BUILDING PERMIT

Charter Township of White Lake
 7525 Highland Road • White Lake, MI 48383
 (248) 698-3300 Ext. 2



The undersigned hereby applies for a permit to construct a commercial structure according to the provisions of White Lake Township Ordinances 58 and 93. This application must be filled out completely and returned to the White Lake Township Building Department, along with the following:

- ✓ Commercial plans shall have a seal of a registered Architect/Engineer
- ✓ 2 full size, complete set of plans including site plans showing sufficient detail and drawn to scale AND digital plans
- ✓ C of O must be obtained before occupancy

ADDRESS OF NEW CONSTRUCTION

STREET ADDRESS OF PROJECT		PARCEL I.D. NUMBER	ZONING	USE GROUP
APPLICATION DATE: ____/____/____	PERMIT FOR:			
CONSTRUCTION COST:	BUILDING WILL BE USED FOR:			
CONSTRUCTION TYPE:	BUILDING HEIGHT:	TOTAL BUILDING SQ. FT.:		
BUILDING SQ. FT. BY LEVEL:				
BSMT:	1 ST LEVEL:	2 ND LEVEL:	3 RD LEVEL:	

APPLICANT INFORMATION

NAME	
STREET ADDRESS/ CITY/STATE/ZIP	
PHONE	
EMAIL	
SIGNATURE: _____	

REGISTERED DESIGN PROFESSIONAL IN CHARGE

NAME	
STREET ADDRESS/ CITY/STATE/ZIP	
PHONE	
EMAIL	
STATE OF MI LICENSE #:	
SIGNATURE: _____	

LOCAL GOVERNMENTAL AGENCY TO COMPLETE THIS SECTION

PLAN REVIEW FEES: _____

FIRE PREVENTION PLAN REVIEW FEE: _____

PERMIT FEES: _____

TOTAL FEES DUE: _____

APPROVAL SIGNATURE/TITLE: _____

DATE: _____

Commercial Building Permit Submittal Punch List

All applicants submitting for a commercial permit must submit the following:

- Approved site plan
- Soil Erosion permit or waiver
- Approved septic permit from OCHD or an approval from WLT DPS Director
- Approved well permit from OCHD or water hook up through WLT DPS Director

- Third party inspections list including names, addresses and phone numbers of the third party inspectors
 - Concrete
 - Steel (fabricator, welding, high strength bolts)
 - Soils
 - Masonry walls
 - Under slab compaction and re-enforcement
 - Pile foundations
 - Pier foundations
 - Wood construction
 - Fire Suppression submittals

- Fire Alarm submittals
- Architect and Engineers names, addresses and phone numbers
- Contractor's name, address and phone number
- Name, address and phone number of the Designated Design Professionals in charge of the project
- Name, address and phone number of the contact person in charge of the project
- Completed building permit application with 1-set of complete construction plans **AND** digital plans
- Fire Department certificate of occupancy permit
- Letter of compliance completed for the Planning Department, Water & Sewer Department (DPS), Fire Department and Police Department.

- Additional permits are required for:
 - Electrical
 - Mechanical/HVAC
 - Plumbing
 - Fire Suppression
 - Fire Alarms
 - Signage

WHITE LAKE TOWNSHIP – BUILDING DEPARTMENT

Letter of Compliance Regarding Commercial Construction

The White Lake Township Building Department has received plans and an application has been made for a building permit. Please advise to any outstanding site plan issues. Please respond as soon as possible.

DATE:	PROJECT:
APPLICANT'S NAME:	
APPLICANT'S PHONE NUMBER:	
ADDRESS OF PROPOSED PROJECT:	
PARCEL ID:	

White Lake Township Planning Department

Planning Department inspections are completed and:

- Site plan requirements are **NOT** approved. Do not issue Building permits.
- Site plan requirements are **APPROVED**. Approval to issue Building permits.

Planning Department Signature:

Comments:

White Lake Township Fire Department

Fire Department inspections are completed and:

- Approved
- Approved with Conditions
- Denied

Fire Department Signature:

Comments:

White Lake Township Police Department

Police Department inspections are completed and:

- Approved
- Approved with Conditions
- Denied

Police Department Signature:

Comments:

White Lake Township DPS

DPS Department inspections are completed and:

- Approved
- Approved with Conditions
- Denied

DPS Department Signature:

Comments:



Fire Department
Charter Township of White Lake

INSPECTION APPLICATION

DATE:	PROJECT:
APPLICANT'S NAME:	
APPLICANT'S PHONE NUMBER:	
ADDRESS OF PROPOSED PROJECT:	

FOR OFFICE USE ONLY

Type of Inspection Requested: _____

Inspection Fee Amount: \$_____

Fire Department Certificate of Occupancy/Life Safety:

Inspection/Re-Inspection

\$ 232.50

NEW OCCUPANCY/CHANGE OF USE APPLICATION

NAME OF BUSINESS:	
ADDRESS:	
OWNER OF BUSINESS:	
EMAIL ADDRESS:	PHONE NUMBER:
TYPE OF BUSINESS:	
PROPERTY OWNER:	
PROPERTY OWNERS ADDRESS:	
PROPERTY OWNERS TELEPHONE NUMBER:	
SIZE OF BUILDING:	
PARCEL ID:	ZONING:
IS YOUR BUILDING BARRIER FREE?	
PROPERTY OWNER SIGNATURE:	DATE:
APPLICANT SIGNATURE:	DATE:
TOWNSHIP APPROVAL:	DATE: