

Rik Kowall, Supervisor
Anthony L. Noble, Clerk
Mike Roman, Treasurer



Trustees
Scott Ruggles
Liz Fessler Smith
Andrea C. Voorheis
Michael Powell

WHITE LAKE TOWNSHIP

7525 Highland Road • White Lake, Michigan 48383-2900 • (248) 698-3300 • www.whitelaketwp.com

WHITE LAKE TOWNSHIP PARKS AND RECREATION COMMITTEE

Virtual Regular Meeting

January 13, 2021 @ 7:00 p.m.

1 312 626 6799 US (Chicago) or

1 888 788 0099 US Toll-free

Meeting ID: 885 0729 1589

1. **Call to Order/Roll Call**
2. **Pledge of Allegiance**
3. **Approval of Agenda**
4. **Approval of Minutes:**
 - a. Minutes of December 9, 2020
5. **Call to the Public**
6. **New Business:**
 - a) Beckett & Raeder Presentation
 - b) Parks Fund & Budget Discussion
7. **Other Business:**
 - a) Township Triangle Trail – grant application
8. **Communications:**
 - a) Member Comments

Adjournment: Next meeting is scheduled for Wednesday, February 10th, 2021.

All interested parties are welcome to attend. Individuals with disabilities requiring auxiliary aids or services should contact the Clerk's Office as least 5 days before the hearing. For more information regarding this public hearing notice, please call the White Lake Township Planning Department at 248-698-3300 ext. 5 or visit www.whitelaketwp.com

**WHITE LAKE TOWNSHIP
PARKS AND RECREATION COMMITTEE**
Virtual Regular Meeting
7525 Highland Road, White Lake, MI 48383
December 9, 2020 @ 7:00 p.m.

Ms. Carlock called the regular meeting to order at 7:01 p.m. and led the Pledge of Allegiance. Roll was called.

ROLL CALL: Andrea Voorheis – Township Board Liaison
Kathleen Aseltyne
Merrie Carlock, Chairperson
Deb Deren, Vice Chair
CJ Bratta

Absent: Rhonda Grubb – Planning Commission Liaison

Also Present: Justin Quagliata, Staff Planner
Sherri Barber, Recording Secretary

Visitors: Brian Barrick – Beckett & Raeder
Caitlyn Jackson - Beckett & Raeder
Mike Powell, WLT Trustee
Liz Smith, WLT Trustee

APPROVAL OF AGENDA

Mr. Bratta moved to approve the agenda as presented. Ms. Aseltyne supported and the MOTION CARRIED with a roll call vote. (Voorheis – yes; Aseltyne – yes; Carlock – yes; Deren – yes; Bratta – yes. 5 yes votes)

APPROVAL OF MINUTES:

Ms. Voorheis moved to approve the minutes of November 10, 2020 as presented. Ms. Deren supported and the MOTION CARRIED with a roll call vote. (Voorheis – yes; Aseltyne – yes; Carlock – yes; Deren – yes; Bratta – yes. 5 yes votes)

PUBLIC COMMENT:

Jeff Doran (8763 Trenton) wanted to share he and his friend Dave Cosman created a Facebook group regarding disc golf and they are interested in the park. The sport has exploded in popularity. Michigan is known as one of the big hubs for disc golf. He doesn't know if disc golf is possible there, but would like to start that conversation.

Dave Cosman (8802 Newport) also wanted to discuss the possibility of putting in some baskets for disc golf in White Lake.

NEW BUSINESS:

a. Beckett & Raeder Presentation

Brian Barrick discussed the Stanley Park survey. Many would like to retain the natural features of the park and trails are a very popular option. Many would like restrooms, picnic shelters, playground and a kayak or canoe launch with a small observation pier. We are trying to strike a balance between the natural feel and maximizing the meaningful public recreation of the park. We want to maximize the natural feel of the park. They talked about more wetland trails. Using the feedback they refined some of the ideas, and Mr. Barrick provided a proposed plan for the park. The parking is broken up to minimize the visual impact of the parking areas. We're looking for flexibility for small group gatherings and social distancing from other groups. A trail network to the north could connect to the Civic Center Development. Ms. Smith commented the parking may not be close enough to the lake for handicap accessibility. Ms. Voorheis suggested a drop off. Ms. Carlock doesn't know if EGLE would allow a drive through the wetlands. Mr. Bratta asked if the wetland pathways would overlook Mud Lake, he stated the lake residents would like to keep that private. The pathways will not overlook Mud Lake. Mr. Barrick presented some ideas for the North amphitheater alternatives. Ms. Voorheis noted she likes the look of the smaller amphitheater, she wondered where people would park. Mr. Bratta likes the smaller amphitheater and keeping the existing building. Ms. Smith would like the larger amphitheater; she doesn't want to limit the number of people who can attend. She also noted we need to see the grade to determine what can be done. Ms. Aseltyne likes the smaller amphitheater and she thinks the stage should be covered. Mr. Barrick stated there are some middle grounds between the two. Ms. Deren likes the middle ground between the two and she wanted to remind the Committee there are residents who are interested in pickle ball. Ms. Carlock likes the amphitheater and thinks it should be at least as big as Milford's. She thinks it would be great to set the Lakeland jazz band up there. Mr. Quagliata thinks the amphitheater should at least hold 1 percent of the Township population. He suggested installing a berm along Elizabeth Lake Road and that could be seating as well. Mr. Barrick discussed park character and different material usages. They are suggesting a trail hierarchy with different widths and materials. Mr. Powell didn't think Stanley Park would lend itself to disc golf, but maybe near the Civic Center Development. The same with pickle ball, it could be better served near the Civic Center Development. Ms. Carlock likes everything that was presented. Ms. Carlock suggested some trail materials she has seen work well before over time in other parks. Mr. Bratta would like the rustic look similar to Bloomer Park. He likes the boardwalk with the cable railing. Ms. Aseltyne commented it was a great job by Beckett & Raeder. She likes the rain gardens. There are benefits and drawbacks to each of the paving systems. Ms. Deren liked the pier and playground ideas.

Mr. Barrick reported at the next meeting we will finalize the conceptual park design, discuss cost estimating and budget/phasing and then develop the grant application. Ms. Smith mentioned she would like to see many benches along with pathways, she would like it to be multigenerational with lots of stops along the way. She would like to see fitness stops as well and greenbelt connectivity is important. She has had hundreds of residents ask for a dog park. She stated this should be as unique and special as possible. Mr. Bratta thanked Mr. Barrick and the team for taking our concerns into consideration. Mr. Powell asked how wide the pathways would be in the wetland areas. Mr. Barrick stated they would be 10 feet. Mr. Powell wanted to note at 6 feet, you may need bump outs to keep the flow going. Mr. Barrick wanted to acknowledge all the help from Caitlin Jackson. Ms. Carlock thanked the both of them. Ms. Carlock asked Mr. Quagliata to get with the Supervisor and see what match money may be available.

OTHER BUSINESS:

- a. None

COMMUNICATIONS:

- a. Member Comments

Ms. Smith wanted to comment the rules on the signs posted at Stanley Park may not be lawful and it should be corrected and needs to be addressed.

Mr. Bratta wanted to thank the Township for being able to continue to hold meetings and conduct business despite having to hold them virtually.

Mr. Quagliata wanted to thank everyone who has participated, and the Township has done a good job getting everything done in spite of COVID.

Adjournment:

Ms. Aseltyne moved to adjourn the meeting. Ms. Deren supported and the MOTION CARRIED with a roll call vote. (Voorheis – yes; Aseltyne – yes; Carlock – yes; Deren – yes; Bratta – yes. 5 yes votes). The meeting was adjourned at 8:46 p.m.

The next meeting is Wednesday, January 13th, 2021 at 7:00 p.m.

WHITE LAKE TOWNSHIP

2021 BUDGET

GL NUMBER	DESCRIPTION	BUDGET 2021
PARKS & RECREATION		
REVENUE		
208-000-393-000	FUND BALANCE - DESIGNATED	(329,229)
208-000-402-000	PARKS AND RECREATION TAX COLLECTI	(355,921)
208-000-652-000	FIELD RENTAL	(5,000)
208-000-665-000	INTEREST	(3,500)
	TOTAL REVENUE	(693,650)
EXPENDITURES		
208-000-710-000	FEE'S AND PER DIEM	2,000
208-000-715-000	SOC SEC & MEDICARE TAX	250
208-000-720-000	EVENT EXPENSES	2,000
208-000-801-000	PROFESSIONAL SERVICES	25,000
208-000-903-000	LEGAL PUBLICATIONS	250
208-000-910-000	INSURANCE	4,500
208-000-921-000	ELECTRIC JUDY HAWLEY PARK	1,000
208-000-921-001	ELECTRIC - VETTER PARK	1,000
208-000-922-000	UTILITIES- PARKS	3,300
208-000-931-001	GROUNDS MAINTENANCE	40,000
208-000-932-000	PARK EQUIPMENT	100,000
208-000-958-000	MEMBERSHIPS AND DUES	850
208-000-962-000	MISCELLANEOUS	1,000
208-000-972-000	PATHWAY PROJECTS	500,000
208-000-973-000	BLOOMER PARK IMPROVEMENTS	2,500
208-000-974-000	PARK IMPROVEMENTS	10,000
	TOTAL EXPENDITURES	693,650

COMMUNITY DEVELOPMENT DEPARTMENT
PARKS DIVISION
2021 BUDGET WORKSHEET

PARKS AND RECREATION TAX COLLECTION (R): With the passing of the .3 Millage in November 2018 the Parks and Recreation Fund will receive revenue generated through taxation. The millage will collect approximately \$355,921 in 2021. The six-year millage will collect through 2023.

GRANT REVENUE (R): It is anticipated the Community Development Department will continue to seek grants for the development of pathways and the development of Stanley Park. Grants could include the Michigan Natural Resources Trust Fund, MDOT TAP Grants, and Safe Routes to School.

FIELD RENTAL (R): With the COVID-19 pandemic limiting indoor and outdoor gatherings to low levels of participants, we anticipate 2020 field rental revenue to fall well short of the projected \$7,000. Our field and pavilion rental has stayed consistent over the last several years, which indicates our rental rates are competitive to similar types of facilities in surrounding communities. However, with the uncertainty of what the COVID-19 situation will be in 2021, \$5,000 is projected for field rental revenue in the upcoming year.

INTREST (R): Estimated by the Treasurer's Office to be \$3,500 in 2021.

INSURANCE REBATES (R): None anticipated.

FEE'S AND PER DIEM (E): This item is to remain at \$2,000 and includes the funds necessary to pay the recording secretary to attend the monthly Parks and Recreation Committee meetings.

SOCIAL SECURITY AND MEDICARE TAX (E): Employer Contribution to Social Security and Medicare.

EVENT EXPENSES (E): Event Expenses will stay the same in 2021 as the Parks and Recreation Committee hosts its joint Halloween Event with the White Lake Historical Society at the Historic Fisk Farm.

MI UNEMPLOYMENT TAX (E): Employer contribution to State of Michigan Unemployment.

OFFICE SUPPLIES (E): Parks and Recreation business is led by the Planning Department and the expense for needed supplies comes from the Planning Department budget.

PROFESSIONAL SERVICES (E): The Professional Services line item includes \$25,000 to reflect the anticipated billings from Beckett & Raeder to complete master planning and grant preparation services for Stanley Park. This item also covers the cost for Community Development staff to attend the monthly meetings of the Parks and Recreation Committee.

TAX TRIBUNAL REFUNDS (E): None anticipated.

LEGAL PUBLICATIONS (E): Includes Public Hearing Notices and Legal Notices in local papers, such as the Spinal Column News Weekly and Oakland Press.

INSURANCE (E): The Parks and Recreation contribution for insurance through Michigan Municipal Risk Management includes all of the park facilities and athletic fields.

ELECTRIC JUDY HAWLEY PARK (E): Electrical service fees from DTE Energy.

ELECTRIC –VETTER PARK (E): Electrical service fees from DTE Energy.

UTILITIES-DUBLIN / JUDY HAWLEY (E): Fees for Brendel's Septic to provide restrooms at Township Park Facilities.

GROUNDS MAINTENANCE (E): This item is consistent with the 2020 Budget. These funds cover the cost of maintaining the parks. Since 2016 the average park maintenance cost has been approximately \$40,000 a year. This item includes services for grass cutting, fertilization, forestry services, irrigation opening and closing. This line item also includes the purchase of needed equipment like dog waste bags.

PARK EQUIPMENT (E): Park equipment is budgeted at \$100,000 in 2021. The 2020 budget allocated \$185,000 for park equipment, and as of September 2020 only \$168 has been spent. Previously planned expenses included the addition of swings at Vetter Park and a playground structure at Hidden Pines Park. As the Township plans for the development of Stanley Park, consideration will need to be given to how the limited Parks Fund resources are distributed among the various park properties.

MEMBERSHIPS AND TRAINING (E): White Lake Township is an Agency Member of the Michigan Recreation and Parks Association (MPARKS). This item covers the cost of the Township's Membership in the Association along with sending a delegate to the annual Parks Association Conference. This Conference provides staff with the latest information on Park Planning, Trails, Maintenance, and Programing for the State of Michigan.

MICELLANEOUS (E): Includes reimbursements for traveling expenses and other unbudgeted expenses that are not project specific.

PROPERTY ACQUISITION (E): None anticipated in 2021.

PATHWAY PROJECTS: \$500,000 is budgeted in order to construct pathways, in particular the Triangle Trail.

BLOOMER PARK IMPROVEMENTS: Funds are used for items such as additional signage, bollards, and pathway repairs.

PARK IMPROVEMENTS: Includes items like playground safety surface, landscaping materials, and pathway maintenance/repair. Also includes regulatory signage, and paint needed for buildings and facilities.

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January 8, 2021

Community Foundation for Southeast Michigan
Ralph C. Wilson, Jr. Legacy Funds
333 W. Fort Street, Suite 2010
Detroit, MI 48226

**RE: Design and Access Grant Application
Township Triangle Trail**

Dear Community Foundation,

The Charter Township of White Lake humbly requests your consideration for a Wilson Legacy Design and Access grant in the amount of \$50,000. The purpose of the grant is to assist in the design and engineering of almost one mile of pathway, including 3,630 feet of 6-foot-wide sidewalk (Elizabeth Lake Road and Teggerdine Road segments) and 1,200 feet of 8-foot-wide pathway (Highland Road/M-59 segment). The cost for the design and engineering work is \$102,500, with fees based on a total project construction estimate of \$560,000 and a three-to-four-month construction schedule.

Completing the Triangle Trail would result in a two-mile continuous loop of sidewalk/pathway for walking and biking around a central hub in the Township. This pathway would provide access to Kroger, restaurants, shopping, a senior living community, the White Lake Library, Stanley Park, and the future Township Civic Center. The pathway will be barrier free and built to Americans with Disabilities Act (ADA) standards, so people of all mobility levels can use and enjoy the path. If support is awarded for design and engineering services, the Township will immediately engage DLZ to complete the work.

If you have any questions regarding this application, please contact Staff Planner Justin Quagliata at (248) 698-3300 ext. 177 or by email at justinq@whitelaketwp.com.

Thank you for your consideration.

Sincerely,

Rik Kowall
Township Supervisor